

DEMAREST BOARD OF EDUCATION

COW AND REGULAR SESSION MEETING AGENDA

County Road School - Media Center

June 14, 2022

7:00 P.M.

I. OPENING

- A. Meeting called to order.
- B. Roll Call

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:

- 1. Personnel
- 2. Legal

- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

VI. APPROVAL OF MINUTES OF THE MEETINGS

- May 10, 2022 Regular Meeting Minutes
- May 10, 2022 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

X. COMMITTEE REPORTS

XI. OTHER REPORTS/PRESENTATIONS

Principal reports

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

- A. Move to open the meeting to public comment limited to agenda items.
- B. Public comment.
- C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the following resolution, as recommended by the Chief School Administrator:

WHEREAS, Osnat Mach dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education does hereby extend its appreciation and gratitude of Osnat Mach in recognition of her twenty six years of dedicated service to the Demarest Board of Education.

2. Move to approve the resignation of Julie Worgul, district LDTC, effective June 30, 2022, as recommended by the Chief School Administrator.

3. move to approve the resignation of Madison Bonavita, first grade teacher, effective June 30, 2022, as recommended by the Chief School Administrator.

4. Move to approve the provisional employment of Kaitlyn Bruno, preschool teacher at County Road School, account code 11-105-100-101-030-00-44, MA, Step 6, for the 2022/2023 school year, as

recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L.1986,c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7

5. Move to approve the provisional employment of Gie Su Ahn, elementary music teacher at County Road School and Luther Lee Emerson School, account codes 11-105-100-101-030-00-06, 11-110-100-101-030-00-06, 11-120-100- 101-030-00-06 and 11-120-100-101-050-00-06, BA, Step 6, for the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L.1986,c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7

6. Move to approve the provisional employment of Reena Patel, District School Psychologist, account code 11-000-219-104-000-00-31, MA+32, Step 1, for the 2022/2023 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L.1986,c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7

7. Move to approve the following stipend positions for the 2022/2023 school year, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME	INDIVIDUAL
Beginning Band	\$ 876	Heather Urban	\$ 876
Band	7,167	Heather Urban	7,167
Brain Busters/VIA	2,178	Carl Quillen	2,178
Chorus	2,985	Heather Urban	2,985
Community Outreach	4,357	Dawn Epiphaniou Stephanie Zuidervliet	2,178.50 2,178.50
Communications Coordinator	2,178	Michelle Greenberg Victoria Zimmerman	1,089.00 1,089.00
CST Chairperson	7,248		
Eighth Grade Advisor	2,178	Suzanne Calagari Joanne Werner	1,089.00 1,089.00
Lunchroom Coordinator Per person DMS (3); LLE (2); CRS (2)	7,167	DMS: S. Calagari, A. Lefer, J. Polvere LLE: C. Nerkizian, D. Stokes CRS: A. Avillo, Jennifer Plunket	7,167 pp
Student Council	2,494	Christine Reynolds	2,494.00
Web Site Coordinator	2,985	Victoria Zimmerman	2,985.00
Yearbook	2,795	Julia Lefer Andrew Lefer	1,397.50 1,397.50
Teacher-in-Charge, CRS	7,248	Gina Long	7,248.00
Teacher-in-Charge, LLE	7,248	Sharon Dippolito	7,248.00
Boys Basketball	2,390	Walt Gonzales	2,390.00
Girls Basketball	2,390	Douglas Stokes	2,390.00
Girls Volleyball	2,390	Shannon McBride	2,390.00
Boys / Girls Soccer	2,390	Jessica Raccioppi Nicole Petri	1,195.00 1,195.00

Boys /Girls Track Per Person, 2 positions	4,779	Christine Reynolds Stephanie Zuidervliet	2,389.50 2,389.50
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B. Instruction – Pupils/Programs

1. Move to approve that the Board must report annually at a public meeting exactly what types of permitted pupil records have been authorized in the Demarest School District as noted in Policy #8330, as recommended by the Chief School Administrator.

2. Move to approve collection and maintenance of Student Records according to 6A:32-7.3., for the 2022/2023 school year, as recommended by the Chief School Administrator.

3. Move to approve the following District tuition rates for non-resident students for the 2022/2023 school year, as recommended by the Chief School Administrator:

Grade Level	Annual Tuition Rate
Pre-K/Kindergarten	\$21,121.00
1 st – 5 th	\$20,288.00
6 th – 8 th	\$21,204.00
Language Learning Disabled	\$38,300.00

4. Move to approve Demarest School District’s related service fees as follows, for the 2022/2023 school year, as recommended by the Chief School Administrator:

Service	Fee
30 minute individual	\$60.00
30 minute small group	\$30.00
3:1 consult (30 minute min.)	\$30.00
30 minutes Multisensory Reading	\$60.00
45 minutes Multisensory Reading	\$90.00
30 minutes Counseling individual	\$60.00
30 minutes counseling small group	\$30.00
3:1 consultation	\$30.00
40 minute 1:1 ELL	\$50.00
resource room per pupil hour	\$50.00

5. Move to approve non-domiciled tuition agreement with Harrington Park Board of Education for the 2022/2023 school year, plus the cost of related services, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide*	Transportation	Term
7742175049	DMS LLD	\$38,300.00	No	No	9/1/-6/30
4604609010	DMS LLD	\$38,300.00	No	No	9/1/-6/30

6. Move to approve a non-domicile tuition agreement for the following student, for the 2022/2023 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	Resource Room rate
5005264329	7th grade	21,204.00	\$50 per pupil hour

7. Move to approve the following service fees through Northern Valley Region III., for the 2022/2023 school year, as recommended by the Chief School Administrator:

Service	Rate per session	Rate
Speech	62.00 30 minute	\$450.00 per evaluation
OT or PT	62.00 30 minute	\$450.00 per evaluation
ABA home consult	40.00 per hour	n/a
Behavioral Assessment	n/a	\$450.00 per evaluation
LDTTC-Consult	n/a	\$450.00 per evaluation
Psychology Consult	n/a	\$450.00 per evaluation
Summer Enrichment Program	n/a	\$1,675
Summer Orton Reading Program	n/a	\$850

8. Move to approve the following out of district placement and tuition, associated related services, transportation and 1:1 aide as applicable, for the 2022/2023 school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1: 1 Aide	Transportation	Term
9343502284	Valley Program	\$85,831.00	no	yes	7/1-6/30
8491500919	Valley Program	\$85,831.00	no	no	7/1-6/30
9505548156	Valley Program	\$85,831.00	\$48,691.00	yes	7/1-6/30
4845539034	Valley Program	\$85,831.00	no	yes	7/1-6/30
6910327941	Valley Program	\$85,831.00	\$48,691.00	yes	7/1-6/30
5019762465	Old Tappan	\$60,000.00	\$29,000.00	no	7/1-6/30
5876485963	Craig School	\$58,760.00	no	yes	9/1-6/30
3682760072	Windsor Bergen Academy	\$69,097.00	no	yes	7/1-6/30
7500508177	Homestead	\$64,620.00	no	yes	7/1-6/30

9. Move to approve the following students to attend summer programming with Region III as follows, as recommended by the Chief School Administrator:

SID	Program/Service	Frequency
8908653859	Summer Enrichment	n/a
2316318143	Summer Enrichment	n/a
5876485963	Summer Enrichment	n/a
9285614360	Summer Enrichment	n/a

1481531764	Summer Enrichment	n/a
7064581525	Summer Enrichment	n/a
2835690689	Summer Enrichment	n/a
7001142991	Summer Enrichment	n/a
7200263355	Summer Enrichment	n/a
5876485963	OT	2x week
5876485963	Speech	2x week
5876485963	Orton	n/a
9285614360	OT	1x week
9285614360	PT	1x week
9285614360	Speech	3x week
1481531764	Speech	2x week
2835690689	Orton	n/a
7001142991	OT	2x week
7001142991	PT	2x week
7001142991	Speech	3x week

10. Move to approve the following meal rates, and the attached ala carte price list for the 2022/2023 school year, as recommended by the Chief School Administrator:

Item	Cost
Student lunch	5.75
Reduced fee student lunch	2.85

C. Support Services – Staffing

1. Move to approve the Memorandum of Agreement with Debra Rinaldi, Executive Secretary to the Superintendent, budget codes 11-000-230-105-000-00-26 and 11-800-330-105-000-00-39, for the 2022/2023 school year, as recommended by the Chief School Administrator.

2. Move to approve the Memorandum of Agreement with Gina Peter, Payroll and Benefits Specialist/Bookkeeper, budget codes 11-000-251-105-000-00-27 and 11-000-211-105-000-00-34, for the 2022/2023 school year, as recommended by the Chief School Administrator.

3. Move to approve the Memorandum of Agreement with Lisa Carson, Assistant to the Business Administrator, budget codes 11-000-251-105-000-00-27 and 11-000-261-105-000-00-28, for the 2022/2023 school year, as recommended by the Chief School Administrator.
4. Move to approve the Memorandum of Agreement with Franklin Reynoso, Information Technology Coordinator, budget code 11-190-100-106-000-00-09, for the 2022/2023 school year, as recommended by the Chief School Administrator.
5. Move to appoint Patricia Hefter, Step 7, as a Teachers' Assistant at Luther Lee Emerson School and County Road School, budget codes 11-190-100-106-030-00-00 and 11-190-100-106-050-00-00, for the 2022/2023 school year, as recommended by the Chief School Administrator.
6. Move to approve Patricia Hefter as the substitute teacher caller at the rate of \$5,000, budget code 11-000-211-105-000-00-34, for the 2022/2023 school year, as recommended by the Chief School Administrator.
7. Move to approve Jeanne Torre as the Realtime Student Data System Coordinator at the rate of \$4,000.00, budget codes 11-000-211-105-040-00-34, 11-000-218-105-040-00-32, 11-000-240-105-040-00-35 and 11-800-330-105-040-00-39 for the 2022/2023 school year, as recommended by the Chief School Administrator.
8. Move to appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager at an hourly rate of \$37.75, budget code 11-000-310-110-000-00-30 for the 2022/2023 school year, not to exceed 29 hours per week, as recommended by the Chief School Administrator.
9. Move to approve staff members of the Child Study Team to complete evaluations as needed during the months of July and August at \$450 per evaluation with the exception of social history evaluations at \$400 per evaluation, as recommended by the Chief School Administrator.
10. Move to approve additional days for staff members of the Child Study Team during the months of July and August not to exceed 20 days collectively, at their current hourly rate, as recommended by the Chief School Administrator.
11. Move to approve teaching staff members to attend Child Study Team meetings during the months of July and August not to exceed not to exceed 32 hours collectively at their current hourly rate, as recommended by the Chief School Administrator.
12. Move to approve Victoria Zimmerman to update district computers during the summer months not to exceed 80 hours at her current hourly rate, as recommended by the Chief School Administrator.
13. Move to approve Denise Karrenberg to update district computers during the summer months not to exceed 60 hours at her current hourly rate, as recommended by the Chief School Administrator.
14. Move to approve following teachers to participating in summer curriculum mapping, at a rate of \$150.00 per day, as recommended by the Chief School Administrator:

Tara Harley
Lauren Licameli
Gina Long
Katelyn Hubener
Jessica Raccioppi
Jennifer Plunkett

15. Move to approve the Custodian-in-Charge stipends for the 2022/2023 school year as follows, as recommended by the Chief School Administrator:

Name	Amount	Building(s)
Fitni Redzepi	\$4,000.00	DMS
Izet Desic	\$4,000.00	CRS and LLE

16. Move to approve the following substitute rates, for the 2022/2023 school year as recommended by the Chief School Administrator:

Position	Rate
Custodian	\$13.00/hour 2022 \$14.00/hour 2023
Secretary	\$16.90/hour
Lunch aide	\$15.90/hour
Teacher	\$105.00/day
Nurse	\$200.00/day

17. Move to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

Staff Member	Years of Service
Leslie Berkman	15
Bridget DiMartini	15
Miriam Koopaethes	15
Toby Murphy	15
Sherri Rinckhoff	15
Joanne Werner	15
Michael Bolt	25
Maureen Desmond	25
Mary Jeanne Drescher	35

18. Move to approve the provisional employment of Rodrigo Tham, summer custodian, starting June 15, 2022, account code 11-000-262-110-000-00-28, at a rate of \$13.00 per hour, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

19. Move to approve the employment of Demir Cazimoski, summer custodian, starting June 15, 2022, account code 11-000-262-110-000-00-28, at a rate of \$13.00 per hour, as recommended by the Chief School Administrator.

20. Move to approve the employment of the following para professionals, not to exceed 29 hours per week, for the 2022/2023 school year, as recommended by the Chief School Administrator:

Name	Account Code	Location	Step
Cecilia Schreer	11-213-100-106-030-00-15	LLE	Step 1

21. Move to approve the provisional employment of the following para professionals for the 2022/2023 school year, not to exceed 29 hours per week, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

Name	Account Code	Location	Step
Joyce Benitez	11-213-100-106-030-00-15	LLE	Step 7
Laurie DeCicco Palagano	11-190-100-106-030-00-44	CRS	Step 5
Shilpa Dhorajia	11-190-100-106-030-00-44	CRS	Step 2
Kaitlyn Henderson	11-190-100-106-030-00-44	CRS	Step 2
Judy Kang	11-190-100-106-030-00-44	CRS	Step 1
Effie Kontolios	11-190-100-106-030-00-44	CRS	Step 3

22. Move to approve the following teachers as chaperones for overnight student field trips in the amount of \$150.00 per person, per night, as recommended by the Chief School Administrator:

Washington DC
Suzanne Calegari *+ (advisor stipend only - did not attend trip)
Andrew Lefer
Sunny Lew
Karleen McDermott
Toby Murphy
Christine Reynolds
Elvia Acosta+

Joanne Werner

*additional \$150.00/advisor
+modified from April 26, 2022 C.6.

D. Support Services – Board of Education

1. Move to approve the following request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator:

Group/Event	Date(s)Time(s)	Location
Demarest PTO 5K event	Oct 9, 2022	CRS indoors and outdoors
Demarest PTO 5K bag pick up	Oct 7, 2022 3:30 P.M. - 7:30 P.M.	CRS gym
Mamanet	Wednesdays September through June as available 8:00 P.M.-10:00	DMS gym
Vikings	8/22/22-11/25/22 Monday, Wednesday and Friday 4:00 P.M. - 8:00 P.M.	LLE field
Vikings	8/22/22-11/25/22 Monday, Wednesday and Friday 4:00 P.M. - 8:00 P.M.	DMS field

2. Move to approve the Bergen County DOE approved contract for Antoinette Kelly, Board Secretary/School Business Administrator for the Demarest Board of Education, budget code 11-000-251-104-000-00-27, for the 2022/2023 school year, as approved by the Executive County Superintendent, as recommended by the Chief School Administrator.
3. Move to approve the Memorandum of Agreement with Jon Regan, Principal of Demarest Middle School, budget code 11-000-240-103-040-00-35, for the 2022/2023 school year, as recommended by the Chief School Administrator.
4. Move to approve the Memorandum of Agreement with Frank Mazzini, Principal of County Road School and Luther Lee Emerson School, budget codes 11-000-240-103-030-00-35 and 11-000-240-103-050-00-35, for the 2022/2023 school year, as recommended by the Chief School Administrator.
5. Move to approve the Memorandum of Agreement with Kelly Stevens, Supervisor of Curriculum, Instruction and Assessment, budget code 11-000-221-104-000-00-41, for the 2022/2023 school year, as recommended by the Chief School Administrator.
6. Move to approve the Memorandum of Agreement with Michelle Terzini-Hollar, Child Study Team Supervisor/Psychologist, budget code 11-000-219-104-000-00-31, for the 2022/2023 school year, as recommended by the Chief School Administrator.
7. Move to approve the Memorandum of Agreement with Resat Cazimoski, Building and Grounds Supervisor, budget code 11-000-261-110-000-00-28, for the 2022/2023 school year, as recommended by the Chief School Administrator.

8. Move to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction and Assessment, at (.6) in Demarest and (.4) in NVRHS for the 2022/2023 school year, as recommended by the Chief School Administrator.

9. Move to approve shared service agreement with the Closter Board of Education for Carly Feduska, speech therapist (.6) Demarest, (.4) Closter for the 2022/2023 school year, as recommended by the Chief School Administrator.

10. Move to approve the official report of the school and district harassment, intimidation and bullying grade report under the Anti-Bullying Bill of Rights for the 2020/2021 school year, as recommended by the Chief School Administrator.

11. Move to approve the Student Safety Data System (SSDS) report for the period of September 1, 2021 to December 31, 2021, as recommended by the Chief School Administrator.

12. Move to approve the following Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, and the Demarest School District for the 2022/2033 school year, as recommended by the Chief School Administrator:

In order to gain the full advantages of the ESEA Grant, the Northern Valley Schools have formed a consortium for Title IIA, III, III- Immigrant, and IV-Part A. The Demarest School District (in conjunction with all other Northern Valley Regional School Districts) agrees to be a part of this consortium. The filing, writing and collection of resources will be handled through the Northern Valley Curriculum Center, under the administration of the Northern Valley Regional High School, which has been designated as the acting fiscal agent and lead education agency (“LEA”) for the consortium.

As the LEA, the fiscal responsibilities of the Northern Valley Regional High School District include:

1. Overseeing and undertaking all fiscal transactions of the consortium, including but not limited to, requisitions, purchases and payments of ESEA grant funds;
2. Maintaining records of all financial transactions carried out on behalf of the consortium;
3. Ensuring that funds are shared and spent to carry out goals in the application that benefit all consortium members equally;
4. Submitting necessary budget amendments; and
5. Maintaining the written agreement(s) regarding consortium members' participation.

To meet the accountability provisions of Titles II, III and IV of the ESEA, the consortium will abide by the ESEA, governing regulations, the Title II, III, III Immigrant and IV Part A NJDOE and ESEA application, and all related United States Department of Education and New Jersey Department of Education agency guidance. Additionally, and regarding the accountability provisions of Title III, all English language Learners (ELLs) will be assessed with the ACCESS for ELLs test. The consortium will respond as an individual LEA when the consortium fails to meet the objectives for making progress in learning English or attaining English proficiency based on time in the language assistance program.

13. Move to approve acceptance of the following Fiscal Year 2023 ESEA Consolidated Formula Sub-grant Allocations; Title IIA, Title III and Title IV, as recommended by the Chief School Administrator:

	Title IIA	Title III	Title III Immigrant	Title IV
Demarest	\$ 5,654.00	\$3,331.00	\$6,418.00	\$ 5,553.00
Holy Angels	\$ 4,527.00	\$ 196.00	\$ 0.00	\$ 4,447.00
Total	\$10,181.00	\$3,527.00	\$6,418.00	\$10,000.00

14. Move to approve that the Demarest Board of Education resolves to refuse the ESEA Title I Part A funds allocated for the 2022 ESEA Fiscal Year grant, as recommended by the Chief School Administrator.

15. Move to approve the follow grant expenditures, as recommended by the Chief School Administrator:

Grant	Program	Amount
ESSER III-Learning Acceleration Coaching	Aimsweb On-Demand	\$5,925.00
ESSER III- Learning Loss	Aimsweb Plus Complete	\$5,062.50

16. Move to approve district bedside/home instruction rate at \$55 for the 2022/2023 school year, as recommended by the Chief School Administrator.

17. Move to approve device insurance fee of \$70.00 for the 2022/2023 school year, as recommended by the Chief School Administrator.

18. Move to approve the District Travel Mileage Reimbursement to \$0.35 per mile as per the N.J. Circular 20-02-OMB, as recommended by the Chief School Administrator.

19. Move to approve contract with BCSSSD for public law 1977 chapters 192-193 for non-public students for the 2022/2023 school year, as recommended by the Chief School Administrator.

20. Move to approve facsimile signatures for all school district warrants for the following, for the 2022/2023 school year, as recommended by the Chief School Administrator:

President or Vice President
Board Secretary
Treasurer of School Monies

21. Move to approve the Treasurer of School Monies facsimile signature be designated for all payroll checks, for the 2022/2023 school year, as recommended by the Chief School Administrator.

22. Move to approve Philip Nisonoff as Treasurer of School Monies for the 2022/2023 school year, as recommended by the Chief School Administrator.

23. Move to authorize the Board Secretary/School Business Administrator to pay bills between board meetings, for the 2022/2023 school year, as recommended by the Chief School Administrator.

24. Move to authorize the Board Secretary/School Business Administrator to transfer funds between board meetings, for the 2022/2023 school year, as recommended by the Chief School Administrator.

25. Move to approve Michael Fox, Superintendent to emergent hire staff for the months of July and August, as recommended by the Chief School Administrator.

26. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, Antoinette Kelly possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,600) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that

Antoinette Kelly is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000 as recommended by the Chief School Administrator.

27. Move to establish petty cash funds for the 2022/2023 school year in accordance with NJSA: 18A:10-5 as follows, as recommended by the Chief School Administrator.

LLD Classroom	\$300.00
County Road School-Principal	200.00
Luther Lee Emerson School-Principal	200.00
Demarest Middle School-Principal	200.00
Business Administrator's Office	200.00
Superintendent's Office	200.00
Total	<u>\$ 1,300.00</u>

28. Move to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, for the 2022/2023 school year, as recommended by the Chief School Administrator.

29. Move to adopt Standard Operating Procedures (SOP) for the 2022/2023 school year, as attached, as recommended by the Chief School Administrator.

30. Move to approve Biosecurity Plan for the 2022/2023 school year, as attached, as recommended by the Chief School Administrator.

31. Move to approve the Safe Reopening Plan and submission to the New Jersey Department of Education for the 2022/2023 school year, as recommended by the Chief School Administrator.
32. Move to approve updated purchasing manual, as attached, as recommended by the Chief School Administrator.
33. Move to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's office) for the 2022/2023 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.
34. Move to approve the District Lead Testing Program Statement of Assurance (SOA) for the the Chief School Administrator. 2022/2023 school year and submit it to the New Jersey Department of Education, as recommended by
35. Move to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2022/2023 school year, as recommended by the Chief School Administrator.
36. Move to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2022/2023 school year, as recommended by the Chief School Administrator.
37. Move to approve that the Demarest Parent Teacher Organization be afforded Additional Insured status with respect to Liability coverage under the Demarest Board of Education insurance program which includes the officers and members of the organization, however, each only with respect to their liability for authorized activities or activities they perform on behalf of and authorized by the school.
38. Move to approve the following firms to offer tax shelter annuity programs to district employees, for the 2022/2023 school year, as recommended by the Chief School Administrator:
- AXA Equitable
Security Benefit/ABMM Financial
The Faller Company/Great West/Lincoln Investments
Supplemental Annuity Collective Trust (NJSACT)
39. Move to appoint Resat Cazimoski, Buildings and Grounds Supervisor, as Indoor Air Quality Designee, for the 2022/2023 school year, as recommended by the Chief School Administrator.
40. Move to appoint Resat Cazimoski, Buildings and Grounds Supervisor, as Integrated Pest Management Coordinator/IPM Designee, for the 2022/2023 school year, as recommended by the Chief School Administrator.
41. Move to appoint Resat Cazimoski, Building and Grounds Supervisor, as Chemical Hygiene Officer for the 2022/2023 school year, as recommended by the Chief School Administrator.
42. Move to appoint Sherri Rinckhoff and Danielle DuBois Spence, Guidance Counselors, as 504 Coordinators for the 2022/2023 school year, as recommended by the Chief School Administrator.
43. Move to appoint Dr. Terzini-Hollar as McKinney – Vento Homeless Education Liaison for the 2022/2023 school year, as recommended by the Chief School Administrator.
44. Move to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2022/2023 school year, as recommended by the Chief School Administrator.

45. Move to appoint Danielle Dubois Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2022/2023 school year, as recommended by the Chief School Administrator.
46. Move to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2022/2023 school year, as recommended by the Chief School Administrator.
47. Move to approve Dr. Terzini-Hollar as ESEA Coordinator for the 2022/2023 school year, as recommended by the Chief School Administrator.
48. Move to approve Frank Mazzini as School Safety Specialist at a rate of \$2,500.00 for the 2022/2023 school year, as recommended by the Chief School Administrator.
49. Move to approve Jonathon Regan as Anti-Bullying Coordinator at the rate of \$10,000 for the 2022/2023 school year, as recommended by the Chief School Administrator.
50. Move to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2022/2023 school year, as recommended by the Chief School Administrator.
51. Move to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in Pre-K classroom A and Kindergarten classrooms F,G and H, at County Road School for the 2022/2023 school year, as recommended by the Chief School Administrator.
52. Move to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the Room I/Tech Lab at County Road School for BSI and Special Education Language Arts and Math Replacement Classes for the 2022/2023 school year, as recommended by the Chief School Administrator.
53. Move to approve the following submission of documentation to the New Jersey Department of Education for the dual use of room 28 at Luther Lee Emerson School for resource room instruction and ESL instruction for the 2022/2023 school year, as recommended by the Chief School Administrator.
54. **BE IT RESOLVED** to approve the following resolution:

APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS

BE IT RESOLVED that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the General Account, Payroll Account, Payroll Agency Account, Student Activities Account, Lunch Account, Laptop Account, FSA Account, Athletic Account, Capital Projects Fund and Capital Reserve Fund.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

55. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for bond counsel services for 2022/2023 and

WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2022/2023 school year.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

56. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for special counsel for special education matters for 2022/2023 and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2022/2023 school year at a fee not to exceed \$175.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

57. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for legal services for 2022/2023
and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2022/2023 school year at a fee not to exceed \$165.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

58. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for architectural services for 2022/2023
and
WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That EI Associates be retained as architectural management advisors for the 2022/2023 school year at a rate of \$190.00 for principal.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services, as recommended by the Chief School Administrator.

59. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for professional medical services for 2022/2023 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Michelle DeAntonio, M.D., be retained as the School Physician/Medical Inspector for the 2022/2023 school year at a cost of \$5,000.00.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine, as recommended by the Chief School Administrator.

60. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8;

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2022/2023 school year to include preparation of the 2022/2023 audit at a fee not to exceed \$21000.00, and

b) This appointment is made without competitive bidding as a Professional Service under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing, as recommended by the Chief School Administrator.

61. Move to approve Valley Medical Group to provide alcohol and drug testing services at a rate not to exceed \$123.00 per test and an administrative fee of \$150.00, and bus driver medical clearance at a rate of \$100.00, for the 2022/2023 school year, as recommended by the Chief School Administrator.

62. Move to appoint Enviro Vision Consultants, Inc. to act as our Designated Person for Asbestos, Hazard Emergency Response Act at a rate not to exceed \$4,350.00 each and Right to Know, at a rate of \$2,400.00 for the 2022/2023 school year, as recommended by the Chief School Administrator.

63. Move to approve the following vendors for evaluations for the 2022/2023 school year, as recommended by the Chief School Administrator:

Dr. Leslie Nagy	Psychiatrist (Clearance & CST assessment)
Dr. Alexander Stroch	Psychiatrist (Clearance & CST assessment)
West Bergen Mental Health Care Center for Children and Youth (Clearance)	Psychiatrist, Psychologist, Social Worker, Psychiatric Nurse
Bergen Regional Medical Center	Psychiatrist, Medical (Clearance & Emergency)
Dr. Nancy Kaplan Tancer	Psychiatrist (Clearance & CST assessment)
Dr. Dongsoo Kim (Clearance, Bi-lingual evaluations,	Clinical Neuro-psychologist Psychologist

neuropsychological evaluations)	
Dr. E. Christina Kim	Psychoeducational Assessments/Evaluations
Dr. Hugh Bases	Neurodevelopmental Pediatrician (CST assessments)
Dr. Jamie Lee (Bi-lingual evaluations)	Psychologist (psycho-educational, psychological evaluations)
Dr. Katlyne Lubin	Developmental Pediatrician (CST assessments)
Dr. Batul Ladak	Developmental Pediatrician (CST assessments)
Dr. Santiago	Neurodevelopmental Disabilities Specialist (CST assessments)
Integrated Speech Associates	Evaluations
Learning Tree Multilingual/Multicultural Evaluations	Psychological, educational, speech language, and social history evaluations in 20 languages.
PNW BOCES	Bi-lingual Speech and psycho-educational CST assessments
Speech and Hearing Associates	ACC Evaluations
The Kaplan Center	Psychologist and Psychiatrist (Clearance)
Dr. Joseph Siragusa	Psychiatrist (Clearance)
Supreme Consultants	Bi-lingual evaluator
Kids Clan	Bi-lingual evaluator
Rivka Kramer	Bi-lingual evaluator
Mr. Philip Choo	BCBA Training

64. Move to approve the fourth year of the lease purchase agreement with Apple Financial Services for upgrade to the one to one laptops for students in Grades 5-8 subject to the terms and conditions under the bid awarded by ESCNJ contract #MRESC18/19-67. Terms are a 4 year payout in the amount of \$112,175.00 per annum with a \$1.00 payout and the end of the term, as recommended by the Chief School Administrator.

65. Move to approve the second year lease purchase agreement with Apple Financial Services for upgrade to staff laptops subject to the terms and conditions under the bid awarded by ESCNJ contract #MRESC18/19-67. Terms are a 4 year payout in the total amount of \$212,203.00 (\$53,050.75 annually) with a \$1.00 payout and the end of the term, as recommended by the Chief School Administrator.

66. Move to approve the fifth year lease purchase agreement payment in the amount of 218,460.32 with TD Equipment Finance for the Music Room Addition and Renovations at Demarest Middle School,

NJDOE Project # 1070-040-18-1000. Terms of the award are 5 years at 3.0257% and no escrow fee, as recommended by the Chief School Administrator.

67. Move to approve the second year lease purchase agreement payment in the amount of \$540,088.00 with BB&T Bank for the County Road School Addition, NJDOE 1070-030-21-1000 . Terms are a five year payout, as recommended by the Chief School Administrator.

68. Move to authorize the use of state contract 1NJCP and contract NASPO Value Point master agreement MA152 with Verizon Wireless, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2022 through June 30, 2023, as recommended by the Chief School Administrator.

69. Move to authorize the use of state contract 1NJCP with Staples, pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2022 through June 30, 2023, as recommended by the Chief School Administrator.

70. Move to approve participation in the ESCNJ Cooperative for the purchase of electricity for the 2022/2023 school year, as recommended by the Chief School Administrator.

71. Move to approve participation in the ESCNJ Cooperative for the purchase of natural gas for the 2022/2023 school year, as recommended by the Chief School Administrator.

72. Move to approve contract with Blackboard for Schoolwires in the amount of \$6,825.07, as recommended by the Chief School Administrator.

73. Move to approve a three year agreement with Curiosity Corner/Success for All Foundation in the amount of \$30,689 for preschool curriculum, and the Demarest School District for the 2022/2033 school year, as recommended by the Chief School Administrator.

74. Move to approve contract with Genesis for staff management, payroll, budgetary accounting and absence management in the amount of \$20,750.00, as recommended by the Chief School Administrator. (2 invoices - sent email)

75. Move to approve Cooperative Agreement 26EDCPS with Educational Data Services Inc., for services or other Cooperative Purchasing Agreements, for the 2022/2023 school year, as recommended by the Chief School Administrator.

76. Move to approve annual service agreement with Ed Data for administrative services and bidding services for the 2022/2023 school year at a rate not to exceed \$2,795.00, as recommended by the Chief School Administrator.

77. Move to approve Cooperative Agreement 34HUNCCP with Hunterdon, for services or other Cooperative Purchasing Agreements, for the 2022/2023 school year, as recommended by the Chief School Administrator.

78. Move to approve Cooperative Agreement with Sourcewell, for services or other Cooperative Purchasing Agreements, for the 2022/2023 school year, as recommended by the Chief School Administrator.

79. Move to approve Cooperative Agreement 65MCESCCPS with ESCNJ, for services or other Cooperative Purchasing Agreements, for the 2022/2023 school year, as recommended by the Chief School Administrator.
80. Move to approve Cooperative Agreement with Keystone Purchasing Network, for services or other Cooperative Purchasing Agreements, for the 2022/2023 school year, as recommended by the Chief School Administrator.
81. Move to approve Cooperative Agreement with PEPPM for services or other Cooperative Purchasing Agreements, for the 2022/2023 school year, as recommended by the Chief School Administrator.
82. Move to approve Cooperative Agreement with Aces (NJSBA ACES CPS # E8801) for services or other Cooperative Purchasing Agreements, for the 2022/2023 school year, as recommended by the Chief School Administrator.
83. Move to approve annual maintenance contract with Eastern Data Com for ShoreTel telephone equipment for the 2022/2023 school year at a rate of \$9,322.00 and LENS2 system at a rate of \$4,950.00 as recommended by the Chief School Administrator.
84. Move to approve an annual agreement with Realtime Information Technology, Inc. for a student information system for the 2022/2023 school year at a cost not to exceed \$20,362.58 as recommended by the Chief School Administrator.
85. Move to approve an annual agreement with NJSchoolJobs.com, for district job postings for the 2022/2023 school year at a cost of \$1,000.00, as recommended by the Chief School Administrator.
86. Move to approve participation in the New Jersey State School Employees Health Benefits Program to provide health benefits for school district employees for the 2022/2023 school year at the established rates, as recommended by the Chief School Administrator.
87. Pursuant to PL 2015, Chapter 47 the Demarest Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts, as attached, are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq for the 2022/2023 school year, as recommended by the Chief School Administrator.
88. Move to approve settlement with Curriculum Travel of America, Inc. in the amount of 50,000.00 on behalf of parents for funds not returned for canceled 8th grade field trip to Washington D.C. as recommended by the Chief School Administrator.
89. Move to approve the donation of soccer goals from the Vikings Club, as recommended by the Chief School Administrator.
90. Move to approve purchase of replacement flooring in the DMS STEM lab, through RFS Commercial under #34 HUNCCP Commercial Floor Covering and Related Services #28, in the amount of \$11,749.0, as recommended by the Chief School Administrator.

91. Move to approve the award of the contract for the Demo and Renovations to the Demarest Middle School Science Lab to GL Group Inc. in the amount of \$194,864.47 plus \$16,000 for an Allowance if needed.

E. Support Services – Fiscal Management

1. Move to confirm the May 15, 2022 payroll in the amount of \$418,823.59
2. Move to confirm the May 31, 2022 payroll in the amount of \$424,180.92
3. Move to approve the May 2022 in office checks in the amount of \$201,645.47 and June 15, 2022 budget checks in the amounts as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$408,175.37
12 Capital Outlay	5,340.00
20 Special Revenue	54,851.85
30 Capital Projects Fund	<u>107,273.90</u>
Total Bills:	\$575,641.12

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Antoinette Kelly certify that as of May 31, 2022, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the May 2022 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. Move to confirm the following budget transfer for May 2022, as recommended by the Chief School Administrator:

To:

Account Number	Description	Amount

11-000-213-320	Health Services-Purchase Prof. Services	\$2,500
11-000-222-177	Educ Media/Lib. Services-Salaries Tech. Coord.	\$ 973
11-000-230-820	General Admin-Judgements Against the BOE	\$ 910
11-000-252-340	Information Technology-Purch. Tech Service	\$ 175
11-000-261-420	Required Maintenance.-Repairs	\$3,142
11-000-266-610	Security-General Supplies	\$5,046
11-000-310-610	Food Service-Supplies	\$4,000
11-105-100-101	Preschool-Salaries of Teachers	\$ 210
11-219-100-101	Spec Education Home Instruction Salaries	\$4,000
11-230-100-580	Basic Skills-Travel	\$ 50

From:

Account Number	Description	Amount
11-000-213-580	Health Services-Travel-Other	\$ 325
11-000-213-610	Health Services-Supplies & Materials	\$2,175
11-000-222-610	Educ Media/Library Services-Supplies	\$ 973
11-000-230-610	General Admin-Supplies	\$ 910
11-000-251-610	Central Services-Supplies	\$ 175
11-000-261-610	Required Maintenance-Supplies	\$3,142
11-000-262-610	Custodial Supplies	\$5,046
11-000-310-106	Food Service-Salaries	\$4,000
11-110-100-101	Kindergarten-Salaries of Teachers	\$ 210
11-204-100-106	Spec Education-LLD Other Salaries	\$4,000
11-230-100-610	Basic Skills-Supplies	\$ 50

15. Move to approve appropriation of year-end excess surplus

WHEREAS, NJSA **6A:23A-14.3** and **6A:23A-14.4** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, and

WHEREAS, the Demarest Board of Education wishes to transfer anticipated excess current revenue or unexpended appropriations from the general fund into the capital reserve account and the maintenance reserve account at year end, and

WHEREAS, the Demarest Board of Education has determined to designate excess surplus for the year ending June 30, 2022 as follows:

- 2% of Adjusted 2021-2022 General Fund Expenditures to unassigned fund balance.
- \$1,000,000 to be appropriated in the 2023-2024 Budget.
- \$100,000.00 to be transferred to the Maintenance Reserve Account.
- Any excess above this amount is to be transferred to the Capital Reserve account in an amount not to exceed the maximum allowable, as per N.J.A.C. 6A:23A-14.1.

NOW THEREFORE BE IT RESOLVED by the Demarest Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, as recommended by the Chief School Administrator.

XIV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.